



SCE /PTA/2020-21/CIR-01

Date: 27<sup>th</sup> August 2020

**Circular**

**Parent Teacher Association: ASHRAYA.**

As per the direction of the principal a meeting has been convened for discussion of the points given in agenda. In this regards all the members are requested to assemble in principal chamber for discussing about the following agenda on 28<sup>th</sup> August 2020 at 10.30am.

**Agenda**

- To explain the roles and responsibility and standard operating procedure to the new members
- Prepare for the activities based on the strategic plan
- Modalities to be made for the conduction of parent teacher meeting.

Sl. No	Faculty Name	Designation	Dept.	Signature
1	Mrs.Shobha. S	Associate Professor	ECE	<i>[Signature]</i>
2	Mrs.Chaithra	Associate Professor	CSE	<i>[Signature]</i>
3	Ramya R	Assistant Professor	ISE	<i>[Signature]</i>
4	Dr. Tulsidas D	Associate Professor	ME	<i>[Signature]</i>
5	Mr.Bharath BN	Assistant Professor	EEE	<i>[Signature]</i>
6	Mr.Prashanth Kumar .H. P	Assistant Professor	BT	<i>[Signature]</i>
7	Mr.Pramod K R	Assistant Professor	Civil	<i>[Signature]</i>
8	Mrs.Bhavya N.P	Assistant Professor	(P-Cycle)	<i>[Signature]</i>
9	Mrs.Roopa K R	Assistant Professor	C-Cycle	<i>[Signature]</i>

Convener

*[Signature]*  
Mrs. Rekha SN

*[Signature]*  
Principal

Principal  
Sapthagiri College of Engineering  
Chikkasandra, Hesaraghatta Road,  
Bangalore-560057