



# SAPTHAGIRI COLLEGE OF ENGINEERING

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)

#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru- 560057

Phone:080-28372800/1/2

www.sapthagiri.edu.in

Fax: 080-28372797

## PROCTORING COMMITTEE

### Strategic Perspective Plan for Proctoring committee for 2020-21 ODD SEM

Sl. No.	Chronology	Plan	Description	Strategy	Funds/Budget	Remarks
1	11th August 2020	Proctoring committee meeting	Discuss about the activities of the semester.	prepare the number of proctees. Prepare the list of proctor-proctees.	proctor diary- 800 x 30 = 24000/-	
2	16th September 2020	Proctoring committee meeting	First proctoring Review	Discuss about the academic and non academic activities of the students . Previous semester Result analysis. List out the students who have scored less marks and take remedial action to improve them. Attendance of previous month		
3	21st October 2020	Proctoring committee meeting	second proctoring review	Discussion about first IA Test performance and any issues with respect to academics and non-academics		
4	25th November 2020	Proctoring committee meeting	Third proctoring Review	Discussion about the attendance performance and second test IA performance		
5	22nd December 2020	Proctoring committee meeting	Final Review	Performance of final IA and Final attendance. Final report.		

### EVEN SEM

Sl. No.	Chronology	Plan	Description	Strategy	Funds/Budget	Remarks
1	30th January 2021	Proctoring committee meeting	discuss about the activities of the semester.	List out the proctor proctee list and to make the proctoring system more effective any changes required or not have to be discussed		
2	26th feb 2021	Proctoring committee meeting	First proctoring Review	Discussion about Previous Result performance and Attendance Performance of the students		
3	12th march 2021	Proctoring committee meeting	second proctoring review	Discussion about first IA Test performance and any issues with respect to academics and non-academics		
4	2nd April 2021	Proctoring committee meeting	Third proctoring Review	Discussion about the attendance performance and second test IA performance		
5	3rd may 2021	Proctoring committee meeting	Final Review	Performance of final IA and Final attendance. Final report.		

Convener

Principal

Principal

Sapthagiri College of Engineering  
14/5, Chikkasandra, Hesaraghatta Main Road,  
Bengaluru - 560 057