

Ref: SCE/PC/2020-21/MOM-02

Date: 21/10/2020

Proctoring committee

MINUTES OF MEETING

Proctoring committee meeting has been called on 21/10/2020 at 3.30pm at Principal chamber to discuss and decide upon the following

AGENDA:

- Review of first Proctoring report
- Discussion about the previous semester result performance
- Discussion about the first IA test performance.
- Others

Based on the above points, the findings discussed are

- All the DCP's are requested to instruct the proctors to convey the performance of the proctees to the respective parents.
- The result of all the branches were excellent as the results were based on internal evaluation because of covid pandemic.
- It is decided to inform the parents about the attendance and IA status of their wards. The students who scored less IA marks have been advised to be regular and attentive to the classes. All DCPs are requested to check their respective proctors report. IA marks and attendance status shall be entered neatly to verify the performance of the student.
- The proctors are requested to monitor the online classes and attendance. And also requested to resolve the technical issues faced by students with the help of subject teachers.

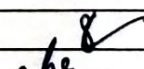







(Mrs. Rekha S N)

CONVENER 


Principal
Principal

Sapthagiri College of Engineering
14/5, Chikkasandra, Hesaraghatta Main Road
Bangalore - 560 057

The following members attended the meeting

Sl. No	Faculty Name	Branch	Role	Signature
1	Mrs.Shobha. S	ECE	Member	
2	Mrs.Chaithra	CSE	Member	
3	Mr.Ravichandra/Ramya R	ISE	Member	
4	Dr. Tulsidas D	ME	Member	
5	Mr.Bharath BN	EEE	Member	
6	Mr.Prashanth Kumar .H. P	BT	Member	
7	Mr.Pramod K R	Civil	Member	
8	Mrs.Bhavya N.P	P-Cycle	Member	
9	Mrs.Roopa K R	C-Cycle	Member	