










Grievance Redressal Committee

MINUTES OF THE MEETING

Date 30/07/2016

Today on 30th of July 2016 from 2-00 pm onwards a meeting of Grievance Redressal Committee (GRC) held at the Principal's Office to discuss the following agenda in presence of the following members.

| SL.No. | Name | Designation | Role | Signature |
|--------|-------------------|---------------------|--------|---|
| 1 | Gnanendra D S | Asst. Professor | Member |  |
| 2 | Agalya P | Associate Professor | Member |  |
| 3 | Padmanabha G | Asst. Professor | Member |  |
| 4 | Damodaran A | Asst. Professor | Member |  |
| 5 | Prashant kumar HP | Asst. Professor | Member |  |
| 6 | Madhushree | Asst. Professor | Member |  |
| 7 | Chaitra | Associate Professor | Member |  |
| 8 | Bhavya N P | Asst. Professor | Member |  |
| 9 | Ruchita N Kumar | Student, BT | Member |  |

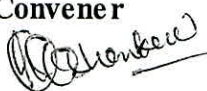
Principal gave opening remarks to the members.

The committee discussed the grievances/ suggestions received and ways to resolve / implement them.
The summary of the discussions is given below.

| | Agenda | Remarks |
|---|--|---|
| 1 | Direction boards for departments | Committee unanimously accepted the suggestion(from an visitor) to install direction boards and request letter to be sent to admin officer for the same. |
| 2 | No seats available for seating in college bus. | As the number of students commuting in the college bus in a specific route has increased, the committee requested the principal to send a request letter for the procurement of additional buses for transport |
| 3 | Allowing students to class room after 8-30 am | As students are getting late due to intermittent traffic jams in the morning hours, With the permission of principal, the committee decided to allow the students up to 8.45 am for the first hour class and requested the chairman to communicate the same to departmental heads for immediate implementation. |
| 4 | Need of fire extinguishers | Fire extinguishers are already in place, however their numbers to be increased. Committee decided to send request to Admin officer for the same. |

The meeting was concluded with the vote of thanks by the convener

Convener



Principal

Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore- 560 057

Principal

Sapthagiri College of Engineering
14/5, Chikkasandra, Hesaraghatta Main Road
Bangalore - 560 057