



Sapthagiri College of Engineering

(Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi)

#14/5, Chikkasandra, Hesaraghatta Main Road, Bengaluru – 560057

Phone:080-28372800/1/2

www.sapthagiri.edu.in

Fax: 080-28372797

DEPARTMENT OF MECHANICAL ENGINEERING

Academic year: 2018-19

Circular

Date: 20/05/2019

This is to inform that there will be a meeting for all Department Academic Committee members for analyzing the curriculum syllabus of academic year 2018-19.

The meeting is scheduled on 21/05/2019 at 12:00 pm in the Mechanical Department HOD chamber, the following committee member to be present:

Sl.No	Name Of The Faculty	Designation
1	Dr. P. Mahadevaswamy	Professor and Head
2	Dr. Tulsi Das D	Associate Professor
3	Ram Kumar M	Assistant Professor
4	Ramesh N G	Assistant Professor
5	Basavaraj Ganiger	Assistant Professor



HOD, ME

Professor & Head
Department of Mechanical Engineering
Sapthagiri College of Engineering
Bengaluru - 560 057.

Copy To:

Department Committee Members

Department Notice Board

Principal

Chairman



Principal
Sapthagiri College of Engineering
Chikkasandra, Hesaraghatta Road
Bangalore- 560 057

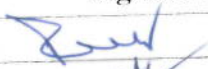



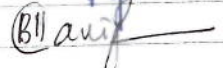
DEPARTMENT OF MECHANICAL ENGINEERING

Academic year: 2018-19

MINUTES OF THE MEETING

Date: 21/05/2019

Today on 21st Tuesday at 12:00 pm onwards a meeting of Department Academic Committee members is held in the Department HOD chamber for reviewing and addressing the following agenda in the presence of following members.

Sl.No	Name Of The Faculty	Designation	Signature
1	Dr. P. Mahadevaswamy	Professor and Head	
2	Dr. Tulsi Das D	Associate Professor	
3	Ram Kumar M	Assistant Professor	
4	Ramesh N G	Assistant Professor	
5	Basavaraj Ganiger	Assistant Professor	

Agenda:

- Reviewing the analysis of Department Curriculum syllabus of Academic Year 2018-19
- Identifying the gaps.
- Action to be taken for identified gaps.

The following points were discussed during the meeting:

1. The committee members discussed about the feedback analysis.
2. The committee members conversed on identify gaps based on the analysis.
3. The committee members discussed reviewed the analysis of the department curriculum/syllabus.
4. The following actions were proposed to be taken for the identified gaps

SL.NO	SEM	Course Title	Identified Gap
1	III-A/B	IC ENGINES	Students need to understand the basic concepts and assembling the IC engine parts.
2	V-A/B	3D PRINTING	Students need to understand latest technology of manufacturing of mechanical components.


Principal

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(i) **Faculty feedback:**

Action to be taken:

The feedback of the Faculty promoted the Institution to add on certification course into the curriculum to help the students as per the requirements.

(ii) **Students feedback:**

Action to be taken:

The feedback of the Students helped the institution to add practical teaching methodologies, industrial visits, as a part of curriculum to help the student's improve their technical knowledge.

(iii) **Alumni feedback:**

Action to be taken:

The opinion of the Alumni and the benefits that they had derived helped the institution to focus on the lacunae in the syllabus, and add-on through extra and in-depth practical explanations.

Copy to

- The Director
- The Principal



HOD, ME

Professor & Head
Department of Mechanical Engineering
Sapthagiri College of Engineering
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Ref: SCE/ACM

Date: 23/05/2019

Circular

The Academic Committee meeting will be held on 24/05/2019 at 10:30 am in college at Principal Office.

All the members are requested to attend the meeting.

The Agenda of the meeting is as follows:

1. Reviewing identified gaps of Curriculum/Syllabus of Academic Year 2018-19
2. Action to be taken for bridging the identified gaps.
3. Action to be taken according to the feedback received from stake holders.

Copy TO,

All departments, HOD'S

- 1) BT
- 2) CSE
- 3) CV
- 4) ECE
- 5) EEE
- 6) ISE
- 7) ME



Principal

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DEPARTMENT OF MECHANICAL ENGINEERING

Academic year: 2018-19

To,

Academic Committee Members

Sapthagiri College of Engineering

Bengaluru-57

Subject: Requisition to help in rectification of the gaps found in Curriculum/Syllabus of Academic year: 2018-19

Ref: Department Academic Committee (DAC) Meeting

Sir,

There was a Department Academic Committee meet for analyzing the Department Curriculum/Syllabus on following aspects

- Reviewing the analysis of the Department Curriculum/Syllabus.
- Identifying the gaps.
- Action to be taken for identified gaps.
- Analysis of the feedback received from stakeholders.

In the meeting we had identified gaps in the following subjects and we request you to help rectifying the gaps.

SL.NO	SEM	Course Title	Identified Gap
1	III-A/B	I.C ENGINES	Students need to understand the basic concepts and assembling the IC engine parts.
2	V-A/B	3D PRINTING	Students need to understand latest technology of manufacturing of mechanical components.

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(i) Faculty feedback:

Action to be taken:

The feedback of the Faculty promoted the Institution to add on certification course into the curriculum to help the students as per the requirements.

(ii) Students feedback:

Action to be taken:

The feedback of the Students helped the institution to add practical teaching methodologies, industrial visits, as a part of curriculum to help the student's improve their technical knowledge.


(iii) Alumni feedback:

Action to be taken:

The opinion of the Alumni and the benefits that they had derived helped the institution to focus on the lacunae in the syllabus, and add-on through extra and in-depth practical explanations.

Copy to

- The Director
- The Principal


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Professor & Head
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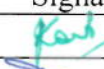

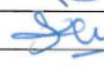



ACADEMIC COMMITTEE MEETING

MINUTES OF THE MEETING

Date: 24/05/2019

Today on 24th Friday 2019 from 10:30am onwards a meeting of **ACADEMIC COMMITTEE**

MEETING held at the Principal's Office to discuss the following agenda in presence of the following members.


Sl.no	Name of the Faculty	Designation	Role	Signature
1	Dr. K. N. Ravi	Principal	Chairman	
2	Dr. P. Mahadevaswamy	Professor	Convener	
3	Dr. B .S Krishna	Professor	Member	
4	Dr. Kamalakshi N	Professor	Member	
5	Dr. H.R. Ranganath	Professor	Member	
6	Dr. Satish Kumar, H-C.	Professor	Member	
7	Dr. Veena More	Professor	Member	

The decisions taken during the meeting are as follows:

1. The identified gaps to be bridged by including them in the content beyond syllabus.
2. The feedback from Alumni will be analyzed and remedial actions to be taken.
3. Plan for Extra Curricular activities on regular basis for the upliftment of the students.
4. Implementation of Certificate/Add-on Courses for year 2019-20
5. Submission of the perspective plan for the approval of the Governing Council of the college.
6. The consolidated feedback report from various Departments is reviewed and approved.
7. All the above points sent to Governing Council for approval.

The meeting was concluded with the vote of thanks by the convener


PRINCIPAL


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Principal
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CONVENING ORDER
ACADEMIC COMMITTEE
Academic year: 2018-19

The Academic Committee is convened with the following members:

Sl.no	Name of the Faculty	Designation	Role
1	Dr. K. N. Ravi	Principal	Chairman
2	Dr. P. Mahadevaswamy	Professor	Convener
3	Dr. B .S Krishna	Professor	Member
4	Dr. Kamalakshi N	Professor	Member
5	Dr. H.R. Ranganath	Professor	Member
6	Dr. Satish Kumar	Professor	Member
7	Dr. Veena More	Professor	Member

Frequency of Meeting: Once in a year

Functions and Responsibilities:

1. Framing and revising the curriculum of all academic programs of the college as per the requirements.
2. Providing teaching requirements for completing academic programs.
3. Ensuring discipline amongst the students.
4. Promoting research activity within the college.
5. Making arrangements for conducting examinations, as required.
6. Encouraging students with awards, stipends, scholarships, medals and prizes.
7. Motivating and guiding students in order to utilize the placement and training activities.
8. Facilitating and supervising the co-curricular activities for the college.



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